



Recycling Ordinance Enforcement

January 2015

Today's Agenda:

- Rules, Ordinance, and SOP
- Overview of Compliance SOP
- Overview of Annual Diversion Plan
- Questions?





Universal Recycling Ordinance and Administrative Rules

1. Universal Recycling Ordinance

- City Code, Chapter 15-6, Article 8
- Passed by ZWAC and Council
- Legal authority, Class “C” misdemeanor, few details

2. Administrative Rules

- Section 8.12 Compliance and Enforcement
- Passed by ZWAC and Council
- Provides requirement details for public
- Compliance process framework



URO Compliance SOP

3. URO Compliance SOP

- Consistent with Ordinance and Admin. Rules
- Details of ARR staff compliance step-by-step
- Definitions including “good-faith effort”
- Starts with a complaint...initiated by 3-1-1 call, email, public feedback or ARR staff observation



How Many Properties Affected by the Ordinance?

	Oct. 2012	Oct. 2013	Oct. 2014	Oct. 2015	Oct. 2016	Oct. 2017	Oct. 2018
Total Multifamily	548	776	997	1409	1840	1890	1890
Total Commercial	166	293	1056	1735	4590	8007	11424
Total Food Permitted Facilities					221	741	5854
TOTAL AFFECTED PREMISES**	714	1069	2053	3144	6651	10638	19168





Current URO Compliance SOP

1. Receive complaint or observe deficiency
2. Confirm complaint by 1st site visit, if needed
3. Letter sent to deficient properties (ARR Letter #1)
4. 30 days to respond/comply
5. ARR site visit/written observations (ARR Letter #2)
6. 30 days to respond/correct observations
7. (Optional) site visit (ARR Certified Letter #3)
8. Case transferred to Code
9. Code visits property, Notice of Violation – 15 days to cure (Code Legal Notice of Violation #4)
10. Code writes Citation to individual onsite – Case proceeds to Municipal Court – ARR provides expert witness



Compliance Scenario #1

Random Site Visit – Staff observed deficiency

- Staff in field, visits properties in area
- Staff observes deficiency, confirms property is already affected
- Each letter #1, #2 sent to property and owner of record, 2nd site visit
- Responsible party does not respond
- Property enters URO Compliance process
- Transferred to Code with 3rd Notice of Deficiency



Compliance Scenario #2

Complaint Reported by Public

- Complaint received from 3-1-1 or public
- Staff reviews ADP data, previous contact
- 1st site visit to confirm deficiency
- Property enters URO Compliance process
- Each letter #1, #2 sent to property and owner of record, 2nd site visit
- If no response, or not corrected per Admin Rules, transferred to Code with certified Letter #3 sent to both property and owner



Compliance Scenario #3

Complaint During 1st Implementation Period

- Deficiency confirmed by 1st site visit
- Responsible Party contacted, opportunity to correct deficiency, make good-faith effort
- Property enters URO Compliance process
- Letters #1, #2 sent to property and owner of record, 2nd site visit
- If no response, or not corrected
- Transferred to Code with certified Letter #3 sent to both property and owner

Annual Diversion Plan

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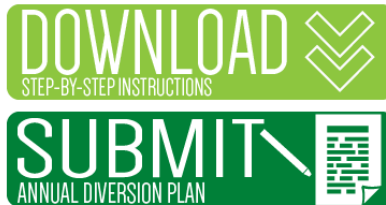
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ANNUAL DIVERSION PLAN (RECYCLING PLAN)

All properties affected by the Universal Recycling Ordinance must submit an **Annual Diversion Plan** (previously referred to as the Recycling Plan) **every year between Oct. 1 and Feb. 1.**

Plans are submitted through a secure, web-based software called Re-TRAC. Please note that you will be redirected off the City of Austin webpage to complete your plan details and recycling data. Plans not submitted by February 1 may be subject to penalties.



Questions or concerns? Our Business Outreach staff and Outreach Coordinators are here to help. Call us at 512-974-9727 or send us an email at: CommercialRecycling@austintexas.gov

TOP CONTENT

- ★ Residential Curbside Collection Schedule
- ★ Household Hazardous Waste
- ★ Residential Bulk Collection
- ★ Residential Recycling Collection
- ★ Residential Trash Collection

[Learn more about the URO](#)

UNIVERSAL RECYCLING ORDINANCE (URO)

Register now and learn how the URO affects your business.

LUNCH & LEARN EVENTS

Questions? Call 3-1-1 or...



Services for commercial and multifamily properties.

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URL:

[Austintexas.gov/
diversionplan](http://Austintexas.gov/diversionplan)

Reporting Period:
Oct. 1 – Feb. 1





Implementation Questions and Challenges

- Who will be reporting?
- Space constraints
- Cost and approvals
- Contamination
- Education

Key Takeaways— service location, sign/education, and leadership involvement are factors of success!



Compliance Update

10/1/2013 - 1170 properties affected

- 160 complaints (13%)
- 1% of affected (11) properties transferred to Code after ARR compliance process
- 94% of properties compliant by Sept. 2014

10/1/2014 – 2,053 properties affected

About 50% of properties have their ADP pending ARR review as of 1/29/15, including about 120 waiver requests.



Thank you!

Aiden Cohen, Austin Resource Recovery

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